



IB World School

COLLEGE ADMISSION HANDBOOK 2023 edition

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for BINUS Simprug community only

Dear Students,

Welcome to BINUS SCHOOL Simprug College Counselling!

One of the most important tasks you must accomplish in high school is to apply and be accepted to your dream college. For some students, this task can be hectic and confusing at times, as there are many things to prepare to ensure a quality application.

We are here to help you walk through the process of college application, and hopefully with careful planning, we can make it manageable. This simple booklet can become your starting point as you start mapping out the path.

Please take your time in studying this booklet so that you can be more prepared, and certainly your college counsellors will be ready to help you with the details.

All the best!

Ms. Ellie and Mr. Eric
College Counsellors

DISCLAIMER

The information in this booklet is presented as general information and no representation or warranty is expressly or impliedly given as to its accuracy, completeness or correctness.

Universities regularly update their admission policies and requirements. While we have taken care to ensure the accuracy of information in this booklet at the time of publication, the readers/users are requested to do their own research and make their independent enquiries before relying upon the same.

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2. SCHOOL PROFILE
3. SCHOOL TRANSCRIPTS
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Rights & Responsibilities

University application process is undeniably a daunting process. However, there are ways to ensure students and counsellors can have a smoother journey. One of them is by being aware of both parties' (students and counsellors) rights and responsibilities.

Here are some of them:

Students	
Rights	Responsibilities
<ul style="list-style-type: none"> • Be provided with sufficient information related to university admissions to be able to make informed choices for their future • Get individual assistance during pre-admission, admission, and post-admission processes • Be provided with all the school documents necessary and needed for application 	<ul style="list-style-type: none"> • Attend college information sessions that are provided by the school • Commit to the level of effort necessary to succeed • Meet application deadlines • Keep track of all university application requirements • Make sure all documents are submitted on time

Counsellors	
Rights	Responsibilities
<ul style="list-style-type: none"> • Be provided with all related information accurately by the students • Be given enough time to prepare all the school documents needed 	<ul style="list-style-type: none"> • Regularly update knowledge to ensure students get the most updated information about university requirements and admission trends • Assist students and parents during pre-admission admission, and post-admission • Provide academic advice in relation to students' university selection • Provide school documents as requested • Provide opportunities for students to connect with admissions officers

Finding the “Perfect” College

Most students want to find the “perfect” college. The more accurate word is actually “**best-fit**”, as we don’t think a perfect college exists. The college search is about exploring who you are and what you want, and then finding colleges that will meet your goals.

Keep an open mind

Although it’s good to have some ideas in mind about what sorts of colleges will be right for you, stay open to all the possibilities at the beginning of your search.

Talk to people who know you

Share with your parents, teachers, relatives, friends, and your college counsellors about your goals, and ask if they can suggest colleges that may be a good fit for you.

Don’t limit your search

At the start of this process, we suggest you keep all options open. List all colleges you are interested in regardless of tuition fees, entry requirements, location, or other factors.

Do your homework

Once you have a list of schools, it’s time to do some research. List down your questions and get answers by:

- Talking to your school counsellors or teachers
- Checking out colleges’ websites
- Contacting college admissions officials
- Asking admissions officials to recommend current students or recent graduates with whom you can have conversations
- Visiting college campuses, if possible

How Many Universities should I Apply to?

To begin with, divide colleges that interest you into **three categories**:

Reach schools:

Reach schools are colleges or universities with **extremely low acceptance rates (below 10%)**, and are considered very selective. These schools are **considered a long shot for most applicants, even those with high test scores and impeccable profiles**. Examples are the Ivy Leagues institutions, MIT, Stanford University, University of Oxford, University of Cambridge, Imperial College London, and National University of Singapore. Generally, these institutions will require an IB score of 42 and above with SAT scores above 1500. Strong extracurricular and supercurricular activities are also highly needed.

Target schools:

A target school is a college or university where **your academic credentials and grades (IB score, SAT/ACT, English requirements, and other required admission tests) fall within the average of students who are typically admitted**. Therefore, **you have a reasonable chance of getting admitted**. Generally, these institutions have acceptance rates between 30% – 50%, require an IB Diploma score of 35 and above, with SAT higher than 1400.

Safety schools:

Safety schools are colleges or universities where **you have a strong chance of getting admitted based on your IB score, test scores, and subject requirements, because your credentials are higher than what is required**. Generally speaking, these colleges require an IB score of 24 and above, and they receive SAT scores below 1400. The acceptance rate is also high, at least 85%. Although safety schools might not be as rigorous as the other ones in your list, they should still meet your criteria of schools you wish to go to.

How Many Universities should I Apply to?...cont'd

Use 3-2-1 Rule:

3 reach schools
2 target schools
1 safety school

Feel free to add one or two more in each category that will bring you to a **total of 6 – 10 schools**

Consider applying to more colleges if:

- You're applying to super-selective colleges. These colleges are highly competitive. Increase your chances by sending more applications.
- You can apply to multiple colleges with 1 tool. For example, you can apply to multiple UC schools through 1 platform. This is counted as one application. This is also the case if you apply to the UK using UCAS.

Consider fewer colleges if:

- You need to stay within a certain budget. The costs of applying to colleges add up. Think carefully about what you're comfortable spending on fees.
- Your specific needs are met by very few colleges. If the program you're looking for is only found at a select number of colleges, you'll have a shorter list. Just keep in mind that only applying to 1 or 2 colleges can be risky.

Always remember:

Apply only to colleges you'd be happy to attend.

College Planning: Where Should I Start?

Step 1 : Always start with yourself

College planning is about **a journey of getting to know yourself better and finding out what's best for you in terms of future study and career.** So, always start with finding answers to these questions:

- What are my strengths? What are my weaknesses?
- What's my goal? What's my interest? What's my fear? What's my worry?
- What's important for me?

These questions are not easy to answer. Start as early as possible. You may want to involve significant adults such as your parents, coaches, or school counsellors in the process to help you gain understanding about yourself and your aspirations.

Step 2: Talk it out

When you have identified what you are looking for in a college, start a discussion with your college counsellor, including sharing with him/her your academic profile such as grades, test scores, activities, and other information you deem important. It usually takes more than one session with your counsellor to map out the application route and develop a working list of colleges that meet most of your criteria.

Step 3: Find resources to help

CIALFO has many resources to help you navigate college search and build a college list. Each student in our high school has a CIALFO account. You may begin your search and build your list there, followed by a visit to individual college websites for more specific information.

College Planning: Where Should I Start?...cont'd

Step 4: Speak with college representatives

Make time to meet with college representatives when they come and visit the school, **especially if the colleges are on your list**. Even if they are not, it is still worthwhile talking to them to learn about their institutions and what they offer. You might discover some facts that you didn't know before and therefore have more options in your list.

Step 5: Visit campus(es)

Campus visit offers a **first-hand view** of your potential college or university. It sometimes can become a crucial factor in helping you narrow down your list.

Do your research before you go – read the catalog and look at the website, so the visit will be more meaningful in the context of what you have already learned. Consider visiting no more than two schools in a day and don't forget to keep notes of your impressions and things that are important.

During your visit, you'll be able to tour classes, interact with students, and see the facilities (building location, dormitories, cafeterias, classrooms, or even the overall feelings when you are there).

A note on Being Organised

- As you begin preparing, you will soon discover that university application requires hours of research, discussions with different people (parents, college counsellors, university representatives, alumni, coaches, teachers), completing online application platforms, writing multiple college essays, collecting documents, and meeting different deadlines.
- The key to make this process smooth with the least amount of anxiety is to be **organised** and **act as early as possible**. Use the College Application Timeline in pages 32-36 as your guideline.
- Start college search as early as Grade 9 or 10, and continue refining the list in Grade 11 and early Grade 12.
- Map out the deadlines, and start working on applications which have the closest deadlines.
- Create a special folder just for university applications where you can store all documents and your notes and retrieve them easily when needed.

College Counselor: Your Partner in This Quest

Among the many responsibilities that college counsellors have, **helping you find your best-fit is their ultimate goal and intention.**

Some students and parents have difficulties identifying their dream, target and safety universities, and college counsellors can help them create a balanced and realistic list. Don't be surprised or discouraged if your counsellor shows concerns about your university list, particularly if you haven't included the ones that are considered safety schools. At times we have to be "professionally pessimistic" because we don't want you to be disappointed if none of the schools you apply to accepts you.

College counsellors will always be honest with you. Do not get sucked into the rumour mill. It is most often inaccurate. When in doubt, check with your counsellor.

College counsellors will also be able to review the pattern of past acceptances at schools you are considering. Seeing how other students with similar test scores and grades are treated may help you better understand how competitive a particular school may be for you.

You are the one in the driver's seat. Though you may get input from parents, your school, friends, relatives, guidance counsellors and even admissions officers, remember that the person going to the college, in the end, is you. You are not going through all this to please other people, so **make decisions that feel good and make sense to you.**

Should I Apply with the help of an Agent?

Many students and parents, in their efforts to ensure successful applications, seek out help from personal consultants, sometimes called agents. These trained individuals help students manage their applications from A to Z. While they cannot upload transcripts or write recommendation letters (only school college counsellors can), they provide personalised service to students based on their individual needs.

Benefits of having personal consultants:

- They have **ample time** for consultations with students and parents, something school college counsellors are limited in providing because they might have high caseloads.
- They can help students with **test registration** (such as TOEFL, SAT, ACT).
- They can help check students' **college essays**.
- Agents who are also authorized representatives might be able to **advocate** their clients' applications to some extent, because of their connections with the institutions.
- Perhaps one of the most helpful advantages of having personal consultants or agents is that they can help students with **deadline tracking** and alert students if there are any missing documents.

Making the most of the help provided by personal consultants

There are several things that you can do to ensure that your personal consultant puts your best interest above his/her own:

1. **Take ownership of the application.** Be involved in the process, every step of the way.
2. **Be curious and ask questions** (Why this university? What about that college?).
3. **Involve school's college counsellors** in the loop, from the start.
4. When in doubt, **seek second opinions** from the people you trust (i.e. parents, school counsellors, friends).

Should I Apply with the help of an Agent?...cont'd

Beware of an agent who advises you to take the easy way out, or suggests the same pathways to all of his/her clients. Some consultants give too many promises, some rush students to submit documents without telling them the exact deadlines, and others, rather than giving insights, instill in their clients a fear of failure, a fear of not getting accepted, in order to sell some pathways. These consultants are to be avoided.

Do It Yourself

The key to a successful and less stressful application process is early planning. It's true that there is a lot to do in the college application process as it involves many hours of research, consultation, and filling in applications. **It is tough, challenging, and at times, frustrating, but it is doable if you start planning and do things as early as possible, as well as stay organised throughout the process.**

The majority of our students, including the ones who got accepted into top schools, arranged their own applications with the help of their parents and the school college counsellors. Most information is readily available online. Admissions officers are usually available to answer any queries. And the helpful school college counsellors are just a door knock or an email away.

As a last note, students should remember that there is no shortcut to successful applications. Whether they get help from personal consultants or only from school college counsellors, they still need to do the work.

Students who successfully take charge of their own applications will have a sense of accomplishment beyond what words can convey. They will emerge with more confidence going forward.

The Anatomy of College Application:

Introduction

College application consists of many different pieces that you need to put together so that the admissions teams can have a glimpse of who you are and how you fit into their community.

Be sure to stay organised during the admission period and have a complete checklist of deadlines and all the documents needed.

Depending on which country you apply to, below are what is usually required for admission:

Application

Most college applications are now online. You will be asked to provide information such as your personal information and that of your parents, your education history, extracurriculars, work experience, and test scores.

Application fees vary depending on countries, and payment can be made by credit card. Fee waivers are available in several countries/universities.

School Transcript

Transcripts can be uploaded electronically or physically mailed. They should include your grades from grade 9 or 10 up to grade 12, as well as Predicted Grades. They should also mention information such as the graduating class size and the graduation date. School transcripts are usually requested from the school college counsellors.

Test Scores

Test scores such as SAT, TOEFL, ACT, IELTS, or any other college admission tests need to be sent directly to the college. Students need to arrange this individually.

The Anatomy of College Application: Introduction...cont'd

Letter of Recommendation(s)

Many colleges require one or more recommendation letters from your teacher, counsellor, or principal who knows you well. Request recommendation letters well in advance of the deadlines. If needed, you can provide a short resume to help the recommender. You may find the Counsellor / Teacher Brag Sheet on the attachment section of this booklet.

College essay(s)

Essays are usually required as part of the admission. Sometimes they are called Personal Statements. A personal statement gives you a chance to show more about yourself beyond the grades and achievements: your character, strengths, and goals. Start writing early to give yourself enough time to revise and consult with your college counsellors, so that the essay will be well prepared.

Portfolios, auditions, interviews

Some specialty schools will require you to submit portfolios or to attend interviews or auditions. Portfolio requirements will contain specific instructions on how the portfolio should be prepared, and you will be notified of the dates, times, and locations for auditions and interviews. Make sure you get all the details and come in time and be prepared for the interviews and auditions.

In the next few pages, you will find general information about admission requirements for some countries. The information is provided as a general guideline for you. Some colleges might have slightly different requirements. You must always check the individual colleges' websites to ensure you cover all the details.

The Anatomy of College Application:

United Kingdom

Deadlines (Class of 2024)	<p>16 October 2023 at 18:00 (UK time) – Oxford, Cambridge, medicine, dentistry and veterinary medicine/science</p> <p>31 January 2024 (UK time) – deadlines for the majority of majors</p> <p>*After 31 January, students may still continue submitting their applications through UCAS, but they may not receive equal consideration.</p>
Application Form	Online through UCAS (https://www.ucas.com)
BUZZWORD	PROUDBINUSIAN2024
Predicted Grades	Yes, to be provided by the School
Offer	Conditional
Essay(s)	Generally 1 personal statement, though some universities might require you to send an extra personal statement specifically talking about the major you are applying to.
Recommendation Letters	1 reference letter, though a few universities might request extra recommendation separately
SAT / ACT	Not required
IELTS / TOEFL	Generally not required for IB Diploma students, may be required as part of visa requirement.
Portfolio / Interview	<p>Yes, for Arts, Design, Music, Architecture</p> <p>Some competitive schools require interviews regardless of major</p>
Semester begins	September

The Anatomy of College Application:

United States

Admission Deadlines	<p>Early Decision / Early Action: November 1, November 15,</p> <p>Regular decision: November – February*</p> <p>*students need to check with individual schools regarding deadlines</p>
Application Form	<p>Online</p> <p>CEEB Code: 672106</p>
School Transcript	<p>Grade 9 – 12</p> <p>*uploaded by the college counsellor, or mailed, or self-reported by the student</p>
Predicted Grades	Yes
Offer	Conditional
Essay(s)	Multiple essays
Recommendation Letters	One or more, with counsellor recommendation letter
SAT / ACT	<p>Optional for some schools</p> <p>*students need to check with individual schools regarding SAT/ACT requirements</p>
IELTS / TOEFL	Required for international students
Portfolio / Interview	<p>Yes, for Arts, Design & Music</p> <p>Some competitive schools require interviews regardless of major</p>
Semester begins	Fall (September)

The Anatomy of College Application:

Australia & New Zealand

Admission Deadline	March – April (for July intake) November – December (for February intake)
Application Form	Online
School Transcript	Grade 10 – 12
Predicted Grades	Yes
	<p>Conditional: if the predicted grades meet the entry requirements</p> <p>Unconditional / Full offer: if the predicted grades are 3 points higher than the published entry scores*</p> <p>*not applicable for Melbourne University</p>
Essay(s)	Not mandatory, unless applying to a specific scholarship
Recommendation Letters	Not mandatory, unless applying to a specific scholarship
SAT / ACT	Not mandatory, maybe useful if the actual grades doesn't meet the requirements.
IELTS / TOEFL	Generally not required for IB Diploma students
Portfolio / Interview	Yes, for Arts, Design & Music
Semester begins	February or July
	*BINUS Simprug students usually apply for July intake, unless planning to take a gap year and apply for February the following year

The Anatomy of College Application:

Asia

Admission Deadline	December – February* *students need to check with individual schools regarding deadlines
Application Form	Online
School Transcript	Grade 10 – 12
Predicted Grades	Yes
Offer	Conditional
Essay(s)	Depends on the school <i>*students need to check with individual schools regarding essays</i>
Recommendation Letters	Depends on the school <i>*students need to check with individual schools regarding recommendation</i>
SAT / ACT	Not mandatory
IELTS / TOEFL	Generally required for international students
Portfolio / Interview	Yes, for Arts, Design & Music Some competitive schools require interviews regardless of major
Semester begins	September

The Anatomy of College Application: Indonesia (Perguruan Tinggi **Negeri**)

Admission types	SNBP – Seleksi Nasional Berdasarkan Prestasi SNBT – Seleksi Nasional Berdasarkan Tes
Entrance Test	SNBT applicants need to sit for UTBK* prior to submitting the application. *UTBK = Ujian Tertulis Berbasis Komputer
Application Form	Online
Report Card	Grade 10 – 12
Ijazah Nasional	All applicants must present Ijazah Nasional upon admission if accepted through SNBP & SNBT.
Predicted Grades	No
Essay(s)	No
Recommendation Letters	No
SAT / ACT	Not mandatory
IELTS / TOEFL	Not mandatory* *except for International Programmes
Portfolio / Interview	Yes, for Arts, Design & Music. Interview is required for UI International Talent Scouting.
Semester begins	August / September

The Anatomy of College Application: Indonesia (Perguruan Tinggi **Swasta**)

Admission	Admission is based on entrance examinations
Deadline	Varies, due to multiple intakes
Application Form	Paper-based or Online
Report Card	Grade 10 – 12
Ijazah Nasional	Required. *exception: BINUS University, UI International, and several other universities which accept IB Diploma.
Predicted Grades	No
Essay(s)	No
Recommendation Letters	No
SAT / ACT	No
IELTS / TOEFL	Yes, for International Programmes
Portfolio / Interview	Yes, for Arts, Design & Music
Semester begins	August / September

Applying to Germany using IB Diploma

To study at a German institute of higher education, you will need **Hochschulzugangsberechtigung** (HZB – a certificate of aptitude for higher education), in other words, a secondary-school degree that qualifies you to study in Germany. If your secondary-school degree isn't recognized in Germany, you will usually need to attend a preparatory college (Studienkolleg).

There are more than 400 state-recognised institutions of higher education that can be found across Germany. Together, they offer some 20,000 different study programmes. All institutions are comparable in terms of quality. Depending on what you wish to study, generally saying, you can choose between three types of higher education institutions in Germany:

- Universities
- Universities of applied sciences
- Film academies, universities of the arts and conservatories

The subject groups offered at German higher education fall within these categories:

- Medical studies and specialist training
- Engineering
- Natural Sciences and Mathematics
- Veterinary Medicine, Agriculture, Forestry, Ecology, Nutritional Sciences
- Law, Economics, and Social Sciences
- Humanistic, linguistic and cultural studies
- Arts and Music

Applying to Germany using IB Diploma...cont'd

Quoted from <https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/recognition-ib-diploma/>: “Throughout Germany, an IB diploma is generally recognized as a school-leaving certificate if the requirements as stipulated in the decision of the Standing Conference of Ministers of Education and Cultural Affairs on 10 March 1986 in the amended version dated 7 March 2019 are fulfilled. Until the 2020 examination, the IB diploma offers a direct university admission for all subjects if all the requirements are fulfilled. From the 2021 examination onwards, the IB diploma offers either direct general university admission with a free choice of subject or subject-specific admission, depending on the subjects listed in the IB diploma.”

In order to be recognized in Germany, only the subjects that are explicitly named below can be included in the evaluation. All other subjects will be excluded from the evaluation.

- Students must take a total of 2 languages studied uninterruptedly as **language A and language B HL**.
- Language studied in ab initio will not satisfy the entry requirements.
- Acceptable Group 3 subjects include: **History, Geography, Economics, Psychology, Philosophy, Social and cultural anthropology, Business management, and Global politics**.
- Students must be able to provide proof of a natural science subject (**Biology, Chemistry, Physics**) from Group 4.
- Mathematics: **Analysis and Approaches HL** and Mathematics: **Applications and Interpretation HL** are acceptable for direct university admission for all subjects. **SL levels are acceptable for university of applied sciences and for majors that do not fall under the group of mathematics, natural sciences and technical fields.**

Applying to Germany using IB Diploma...cont'd

- The sixth compulsory subject may be one of the following subjects recognized by the IB: **Visual Arts; Music; Theatre (Arts); Film; Literature and Performance; another modern foreign language; Latin; Classical Greek; General Chemistry; Applied Chemistry; Environmental Systems and Societies; Computer Science; Design Technology; World Religions; and Sports, Exercise and Health Science.**
- Students must be able to prove that **one of the three compulsory HL subjects is Mathematics or a natural science subject such as Biology, Chemistry, or Physics.**
- **German universities do not accept IB Courses.**

Students who plan to enrol can submit scores from either the German Language University Entrance Examination for Foreign Applicants (DSH) or the Test of German as Foreign Language (TestDaF).

For further instructions and information regarding applying to German universities, including how to convert your IB Diploma scores into German grading system, please read: <https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/recognition-ib-diploma/>

SAT & ACT

The SAT and the ACT are both respected and equally recognized by most universities. Colleges use these scores to assess students' ability and readiness for universities.

The comparison is presented below:

	SAT (Digital)	ACT
Number of questions	98 questions <ul style="list-style-type: none"> • 11 mathematics • 54 reading & writing 	215 questions + 1 optional essay <ul style="list-style-type: none"> • 75 English • 60 mathematics • 40 reading and science
Length of assessment	2 hours 14 minutes <ul style="list-style-type: none"> • 64 minutes for mathematics • 70 minutes for reading & writing 	175 minutes OR 215 minutes with essay
Scoring scales	400 - 1600	1 - 36
Sections	Mathematics Reading and Writing	English Mathematics Reading Science Writing (optional)
Test Dates	March, May, June August, October, November	September, October, December February, April, June, July

Test Optional: Should I Take It?

Since 2020, some universities have given indication that they will soon include standardized tests such as SAT and ACT back into their list of requirements, though some have permanently made them optional. It's no surprise, therefore, that students are left wondering whether taking the SAT or ACT is still worthwhile.

The short answer is **yes**, for the following reasons:

- Some colleges might reinstate testing requirements.
- Strong test scores may help your admission chance. A test-optional college will consider your test scores if you submit them. They are often the extra edge that can be the difference between acceptance and denial among similarly strong applicants.
- Test scores are often used to identify merit-scholarship candidates.

Before you decide to send your score to a test-optional school, find out first their score average. **Sending scores that are below the average will not have any positive impact on your chance to be admitted.**

Please note that generally speaking, TOEFL is still mandatory for international students. However, there are several circumstances in which TOEFL may be exempted, such as:

- SAT verbal scores that are 700+
- students taking English A HL/SL and achieving certain grades
- student having studied in a school where English is the medium of instruction for more than 4 years.

Students must check with each university/college to confirm the TOEFL requirement.

University Fair

Attending a university fair has some benefits. You can meet representatives of universities, so they can answer your queries in person. You can also get a better idea of what university admissions officers are looking for and a chance to start impressing them by showing you have the right qualities. University fairs can help you rule out colleges, as well as introduce you to new ones.

To help you gain maximum experience during a fair, here are some suggestions:

Before the fair:

- Make a list of **college characteristics** that are important to you.
- Study the **participant list**. List down all colleges you are planning to meet.
- Prepare a pen, a small notebook to **write down your questions and answers**, and a bag to hold all the college brochures and information pamphlets that you will get.

During the fair:

- Review the list you've made before and **identify the colleges that interest you**.
- **Study the fair map**, which shows where booths are located. Plan out a route to cover all the college booths you want to visit.
- **Go early**. That's the best way to avoid crowds. First, talk to the colleges that interest you the most. Famous names usually attract a lot of visitors, so visit them early before the crowds come.
- **Fly solo**. It is better to go around by yourself as college reps will be able to focus on you one-on-one, and you'll be free to ask questions.
- **Take notes**. After you visit a booth, take a few seconds to jot down important points you have learned. Otherwise, it will all become a blur, and you won't remember which college says what.

After the fair:

- **Sort through and organise the information** you have gathered and all the notes you have taken during the fair.
- **Follow up.** Within a day or two, while the conversations are still fresh in your mind, send each of the college reps you have spoken with a thank-you email. Let the college reps know you're interested in their schools and ask any follow-up questions you have.
- **Visit campus(es).** You may also follow up with a campus visit.

University Fair: What to Ask?

College representatives genuinely enjoy talking to high school students and answering questions about their colleges. They are a reliable source of what you need to know prior to making decisions about whether to apply or not.

If you are unsure of what to ask them, here are some ideas for questions to help you start a good dialogue:

- What do students like the most about your school?
- What kinds of students are happiest at your school?
- Where do students spend time together on campus? Do students mostly live on or off campus?
- What scholarship does your college offer?
- What academic programs are the most popular at your college?
- What are the subject requirements? Is there a minimum IB score to apply?
- Do admission officers make decisions solely on numbers and stats, or do extracurricular activities truly matter at your school?
- How would you describe the academic pressure and workload?
- How does your career planning department compare to other colleges/universities?
- What are the faculty like and how accessible are they outside of class?
- Are there internships available specific to my major?
- Is there job placement help for graduates?
- Are you able to give me the names of a few students that I can talk to about their experience at your school?

Campus Visit

Visiting a college campus helps you get a sense of what a college — and life at that college — is like. This can help you decide whether the college is right for you.

When to visit:

- During the week, when the campus is generally in full operation
- When you are in grade 10 or 11
- After you have been accepted, to help you select your final choice

Times to avoid:

- When the admission office is closed to visitors
- Public holidays
- Exam periods
- Graduation week

Things to do during campus visit

- Join a campus tour to see the facilities, including dormitories and cafeterias
- Get a campus map and wander around the campus by yourself for a while
- Consult with an admissions officer.
- If possible, sit in a class of a subject that interest you
- If possible, talk to a professor in your chosen major or in a subject that interest you
- Talk to a student ambassador and get the “inside story”
- Walk or drive around the community surrounding the campus.

College Application Timeline:

Grade 9 & 10

For most students, it seems early to start thinking and getting ready for university in Grade 9 and Grade 10 – but it really isn't. Important groundwork should take place during Grade 9 and 10. There is no strict timeline for the juniors, but throughout the years, these are the things that must be considered:

Get to know yourself

Students must start with personalities and preferences with the help from parents, coaches and school counsellors. You can also use Personal Assessments tool in CIALFO to gain insights.

Select & Participate in Various Activities

To help you develop your interest, you may take part in non-academic activities sport, school clubs and societies, music, drama, or community services as well as participating in research opportunities. Select the ones that are meaningful to you and who knows new interests might develop along the way.

Create a roadmap to high school

Familiarize yourself with what high school subjects are required by universities and ensure your Grade 9 and 10 subjects are leading to the courses needed in high school.

Once the subject selection period starts during Grade 10, select the subjects required by universities and choose the appropriate levels.

Attend university fairs and presentations

Attending university fairs and presentations will give you insights into the university courses and requirements, and when possible, visit the colleges, too.

College Application Timeline:

Grade 11

For most students, Grade 11 is the turning point because it is when the college planning starts. Here are some things you can do while in grade 11 to stay on track:

SEMESTER 1 ***(July – December)***

- Start with you: discover your personal strength, make a list of things you may want to study and do in college
- Finalize subjects: change subject(s) or level (HL/SL) if you need to
- Learn about colleges: visit their websites for information, visit university fairs in your school, attend college information sessions at school, talk with parents about their preferences, make a list of college features that interest you
- Requirement checking: adjust subjects, check if SAT / TOEFL or other tests are required
- Sign up for test preparation classes if necessary.

SEMESTER 2 ***(January – June)***

- Evaluate your performance during the first semester, identify challenges and work towards solutions.
- Continue to learn about colleges
- Develop early the list of colleges that interest you. It may contain 15 - 20 colleges to begin with. Stay open to possibilities at the moment. Don't limit your search.
- Visit local and overseas colleges if possible
- Develop a planner which contains a list of your possible colleges, documents needed, deadlines, etc.
- Take SAT and ACT and other required testings
- Prepare well for Grade 11 final examination, Remember, Grade 11 results will be sent as part of application requirements.

College Application Timeline:

Grade 12

Grade 12 is a big year for you as you have to balance study, life in general and the college application process. Use the suggestions below to help you navigate this special year.

AUGUST – SEPTEMBER – OCTOBER

- Continue focusing on academic performance.
- Meet with your college counsellors to finalize your list of colleges. Be sure to include “reach”, “target”, and “safety” schools.
- Narrow down your list to 6 – 10 schools.
- **Create a checklist of all application requirements and deadlines.**
- Register for any required testings (including SAT, ACT, TOEFL).
- Meet college representatives to get more information.
- Oxford – Cambridge candidates submission month (October).
- Continue writing and revising college essay(s).
- Start arranging for recommendation letters.

NOVEMBER - DECEMBER

- Submission time for Early Decision, Early Action, UC schools, and some other universities which have early submission scheme.
- Continue to pay attention to your deadlines.
- Finish college essays and have them proofread rigorously for mistakes.
- Follow up recommendation letters, predicted grades, transcripts, and other necessary information.
- Try to wrap up college applications before semester break.

College Application Timeline:

Grade 12... part 2

JANUARY - FEBRUARY

- College application submission dates are mostly in January, including UCAS.
- Some universities continue to accept applications all the way until March.
- Continue to pay attention to your deadlines.
- Ensure recommendation letters, predicted grades, transcripts, and other necessary information are submitted by teachers and counselor.
- Those who have submitted college application must regularly check their email for further instructions. If necessary, contact admission office to.
- Continue to perform well academically and submit all IB requirements.

MARCH - APRIL

- Focus on Grade 12 Mock Examination as this becomes your Grade 12 Final Result, to be sent to universities.
- Admission decision arrives mostly in March and April.
- Read the offer letter carefully as some may require prompt action, and pay attention to the deadline to reply offer.
- When you have heard back from all colleges you applied to, make final decision and follow through the steps to accept offer.
- If you are waitlisted and are still interested to be considered, inform the admission office.

College Application Timeline:

Grade 12... part 3

MAY - JUNE

- IB Diploma Final Examination. This should be your main focus to May.
- Finalize housing and other documents, including deposit payment.
- May 1 is the deadline for US applicants to reply offer.
- Contact counselor to arrange for IB Diploma result to be sent to university of your choice, free of charge.
- Continue to read offer letters carefully as some may require prompt action, and pay attention to the deadline to reply offer.
- Make sure you send final transcript (Binus transcript and IB Diploma transcript) to universities by the required deadline
- GRADUATION Ceremony in June.

JULY

- IB RESULT is released in early July.
- Contact your colleges to confirm that they have received IB result sent directly from IB. If not, contact DP Coordinator to follow up.
- Decide if you need to take further actions, such as clearing process (UK applicants), or request EUR (Enquiry Upon Result a.k.a. remarking), or retake IB Examination in November.
- Attend Pre Departure Briefing, usually held by college representative.

CONGRATULATIONS,

YOU ARE READY FOR COLLEGE!

AFTER SUBMISSION

Stand by for acknowledgement emails, which will be sent by universities with further instructions on how to check application status.

Regularly log into your application portal, to check if there are any outstanding or additional documents you are still required to submit, and to view admission decision letter.

Regularly check your email, as sometimes universities sent messages that need to be followed up.

If your document checklist is incomplete, continue checking the portal regularly until it is updated (it may take several days or weeks) or send an email to the admissions office to ensure everything is in order.

If you receive an offer, don't forget to:

- reply by the deadline
- make deposit to confirm enrolment
- send final documents as requested
- notify all schools you are admitted to but do not plan to enrol as you have selected another institution

If you are waitlisted and still want to be considered, send an email to the school to confirm your interest.

GPA Conversion to IB Diploma

As BINUS SCHOOL Simprug is accredited by the International Baccalaureate Organization and is offering IB Diploma curriculum, **our grading system follows the IB grading scale.**

In Diploma Programme, students receive grades ranging from 7 to 1, with 7 being the highest. Students receive a grade for each DP course taken, as well as a maximum bonus points of +3 for the Core (Extended Essay, Theory of Knowledge, and Creativity – Activity – Service). The highest total score possible is 45.

Most overseas universities allow students to fill out their IB scores or grades in the application form without converting them into GPA. Having said that, occasionally, we do receive requests to send scores in percentage, especially if a student is applying to Indonesian universities or universities abroad using national report cards.

For this purpose, below is the conversion:

IB Score (out of 7)	Conversion (out of 100)
7	98
6	90
5	85
4	75
3	70
2	60
1	50

Extra-Curricular Activities

Non-Academic activities are good for several reasons:

- to help you get out of your study desk, enjoy life, and release stress
- to get to know yourself
- to help you grow
- to help you find possible majors to study

Are they always required as part of admission?

Not always. Sometimes, universities will ask you to write essays about your activities. Other times, they only ask you to list them. There are also universities which do not consider activities as part of admission decision.

How important are extracurriculars in relation to college admission?

Activities add persona to an application; they demonstrate an applicant's interests outside the classroom and allow the admissions a glimpse into that applicant's passions, further demonstrating how that individual may enhance their community.

In short, activities are important enough to help you stand out among a pool of applicants, but **remember, they are rarely more important than your high school transcript.**

Which activities should I pick in order to satisfy college admission?

Instead of out-guessing what the admissions would want to see, **focus your energy on finding what you'd truly enjoy doing at high school.** Don't get obsessed over whether the activity is something that everyone is doing or it is something that no one is doing and so the admissions will be more impressed. The important thing is to ask: Am I getting something out of it? Am I enjoying it? Is it taking me to a point that I wouldn't have gone otherwise? If so, you are good. Writing what you love doing will feel differently from writing something you just have to do out of obligation, and college admissions will be able to tell the difference.

High School Profile

High School Profile is a document created by a high school, updated annually, which contains general information about the school, such as:

- School demographic
- Curriculum and courses offered
- Grading systems
- Graduation requirements
- Alumni destinations

School Profile is a useful tool for college admissions officers as it provides insights into the school from which the student is applying. Readers can then evaluate a student's accomplishments within the academic and social context of the opportunities available at the school. School Profile usually comes in a two-page PDF file, **uploaded by college counsellors on application platforms**, such as Common App and Coalition, or attached together with the student individual transcripts.

Can a School Profile make a big difference in a student's application?

In short, **yes**. While most students don't even realize the school profile is a part of an application, the content is extremely valuable for understanding the context of a student's application. For example, what's considered a good IB score at your school? What classes are available to you? Where do students from your school attend college? Who should admissions officers contact at your school if they have more questions?

You can view a sample of BINUS SCHOOL Simprug School Profile on the attachment section of this booklet.

High School Transcripts

High school transcript is a **complete record of your academic achievements in high school, from grade 10 up to grade 12.**

School Transcript at BINUS SCHOOL Simprug contains the following information:

- The name of the school and the school logo
- The student's full name, BINUSIAN ID, and type of programme(s)
- Issue dates
- The courses taken by the student each year
- The grade for each of the courses
- Total score for each year

Only one final grade is issued per year. Semester 1 scores are not reported in the school transcript.

Is high school transcript important?

Absolutely yes. High School Transcript is probably the most important document for every college application. It gives college admissions officers a quick overview of a student's academic performance and helps them decide whom to admit and whom to award scholarships.

Official and Unofficial transcripts

Official transcripts are submitted to colleges directly from high school, usually sent by counselors using their official email address, while unofficial transcripts can be submitted by the students themselves. Colleges almost always ask for official transcripts because they want to make sure the information on the transcripts is accurate.

High School Transcripts...cont'd

How to send official transcript?

Transcripts are either uploaded by college counsellors into students' application portals or sent by mail in sealed envelopes.

If you need to mail a transcript, please provide the School with a complete address to be printed on the envelope.

You can view a sample of BINUS SCHOOL Simprug School Transcript on the attachment section of this booklet.

Recommendation Letters

Types of Recommendation Letters

Counsellor Recommendation Letter

- given by college counsellors or academic counsellors
- speaks about general impression which might include: academic performance, personal character, any outstanding talents or circumstances that your teachers are not aware of but worth noting

Teacher Recommendation Letter

- given by your nominated subject teacher
- gives insights into your abilities, strengths, and weaknesses in a particular subject or class

Other Recommendation Letter

- may be given by past teachers, coaches, internship mentors, work supervisors, etc.

Important note:

Most universities will not look at a letter of recommendation written by a family member.

Sending one will not make your application stronger.

How to send a recommendation letter?

- **Online Submission**

- more common
- through an application portal or a special link
- directly from school to university
- Students will be required to insert teacher's and or counselor's email address in their application portal.
- University will provide teacher with a special link to submit the recommendation letter.

- **Paper Submission**

- less common
- in a special paper format provided by university or can be printed on school letterhead and signed by teacher
- is sent by mail to university's mailing address, from the school's address
- Student is responsible for printing the form, providing mailing address, and handing in the form to college counselor.
- When ready, the school will mail the letter, with cost borne by the student.

It is highly recommended that students opt for online submission whenever possible, to avoid delays and additional expenses.

Which teacher should I invite?

Unless stated by the university, students are free to invite any of their current teacher(s). Select a teacher who knows you well, has a positive opinion of you, and can highlight your strengths. As a courtesy, talk to him/her first before sending the invitation, to check if he/she agrees to be your recommender.

If you wish your teacher to craft a personalized and detail letter, give him/her enough time. As early as 4 weeks. Remember, teachers often have to write multiple letters, last minute request may lead to generic letter which will not give you any benefits.

Can I read recommendation letter before it gets sent out?

- Letter of Recommendation is confidential by nature.
- Some teachers are comfortable and don't mind showing you the letters, but others are not.
- When writing recommendation letters, teachers will focus on positive aspects of the students (even if they decide to keep them confidential).
- They would rather decline your requests for letters if they are unable to give positive comments.

Final notes:

1. if you wish teacher(s) to add specific comments or mention specific occasions, projects, or experiences, **let them know in advance.**

2. Not all countries require teacher recommendation letters.
Please check before requesting one.

Predicted Grades

A predicted grade is based on the whole body of work a student has produced for a subject (not on potential or trajectory). The relevant IB Diploma Programme grade descriptors are used to determine which grade most closely describes the student's overall body of written, oral and practical work for a subject, rather than highlights of it.

In BINUS SCHOOL Simprug, we provide predicted grades at the end of DP Year 1 (Grade 11), Term 1 in DP Year 1 (Grade 12) or available progress report in Grade 12 up to the request date. Request for predicted grades should be sent to College Counseling office.

Who needs predicted grades?

Most overseas university applicants will need predicted grades as part of the transcripts.

Why do universities need predicted grades?

Universities need predicted grades so that they can make admission decisions early.

Who gives predicted grades?

Teachers of your current subjects

Why does predicted grades have to be as accurate as possible?

Underprediction will result in you being denied by admission offices, while overprediction may lead to your offers being revoked.

Can I negotiate for higher predicted grades?

Predicted grades are given by your teachers based on performance evidence. As long as you work to the best of your ability consistently, your predicted grades will depict you accurately. Besides, IB consider it a malpractice if you pressure your teacher(s) to award you with a grade you want.

Documents You Will Receive When You Graduate

When you complete your study in Grade 12, you will receive the following documents:

- Grade 12 Final Report Card (rapor sekolah BINUS)
- BINUS High School Completion Diploma (ijazah sekolah BINUS)
- Ijazah Nasional
- IB Final Results
- IB Diploma (Ijazah IB)

When these documents will be available:

- | | |
|--|-----------------------------|
| • Grade 12 Final Report Card (rapor sekolah BINUS) | : Graduation (upon request) |
| • BINUS Diploma (ijazah BINUS) | : Graduation |
| • Ijazah Nasional | : July / August |
| • IB Final Results (online) | : 6 July of each year |
| • IB Diploma (Ijazah IB) – Hardcopy | : August / September |

Sending IB Results to Universities (B2 Form)

To confirm enrolment, students arrange for their results to be sent to their chosen universities.

Details are as follows:

- **FREE OF CHARGE**, under the conditions below:
 - The request is submitted to the School by the deadline
 - Maximum of 1 transcript request to a university in the US
 - Maximum of 3 transcript requests to universities in Canada
 - Maximum of 6 transcript requests to countries other than the US & Canada
- UK applicants must include UCAS as recipient.
- UK applicants should only send to their firm choice and insurance choice.
- After the deadline, transcripts must be arranged individually by students via IB website.
- The fee is USD 17 per transcript.
- Request via this link: https://rrs.ibo.org/replacement_orders/index.cfm

To request via the School, follow the steps below:

Send an email to Ms. Ellie (eruslim@binus.edu) and include information such as:

- Name of university
- Major / Faculty
- Admission number (including UCAS ID)
- Name of contact person (if any)

When universities have been successfully registered, you will receive screenshots that look like these:

[View request for results service](#)

Request for results service:	
Candidate	hmq854 - [REDACTED]
Session	MAY 2020
Category	DIPLOMA
Institute name	National University of Singapore
Country	SINGAPORE
Student ID	Application Number: 60022464
Course reference	Department of Computer Science
For the attention of	Office of International Undergraduate Admission
Date last modified	21-Apr-2020 10:43:50

Request for results service:

Error
The deadline for submitting transcript requests has passed - Please direct your candidates to the online request form <https://rrs.ibo.org> for any further requests

Candidate : hmq854 - [REDACTED] **Session :** MAY 2020

[Back to request list](#)

Request details

Existing result requests for this candidate		Format	Action
1	Universities Admissions Centre (UAC, NSW & ACT)	ELECTRONIC	<ul style="list-style-type: none"> View request Edit request Delete request
2	National University of Singapore	ELECTRONIC	<ul style="list-style-type: none"> View request Edit request Delete request
3	Nanyang Technological University	ELECTRONIC	<ul style="list-style-type: none"> View request Edit request Delete request
4	University of Melbourne	ELECTRONIC	<ul style="list-style-type: none"> View request Edit request Delete request

For more details, please refer to this information from IB:

<https://www.ibo.org/programmes/diploma-programme/assessment-and-exams/requesting-transcripts>

What is Considered a Good Score?

Presented below for your reference is a summary of IB score vs university acceptance for BINUS SCHOOL Simprug students that we have compiled for the last 7 years (2016 – 2023). The list of universities is based on QS World Ranking 2023.

University	Country	IB Score
Cambridge University	United Kingdom	43
University of Oxford	United Kingdom	44
Imperial College London	United Kingdom	40 - 45
University College London	United Kingdom	39 - 45
National University of Singapore	Singapore	40 - 45
University of Pennsylvania	United States	39 - 43
The University of Edinburgh	United Kingdom	39 - 42
Nanyang Technological University	Singapore	39 - 42
The University of Hong Kong	Hong Kong SAR	36 - 45
Johns Hopkins University	United States	35
University of Michigan-Ann Arbor	United States	38 - 42
University of California, Berkeley (UCB)	United States	37 - 42
The University of Manchester	United Kingdom	36 - 42
Seoul National University	South Korea	39 - 45
The Australian National University	Australia	37 - 40
McGill University	Canada	36 - 38
Northwestern University	United States	41
The University of Melbourne	Australia	34 - 45
University of Toronto	Canada	32 - 42
Kyoto University	Japan	40
King's College London	United Kingdom	36 - 42
The Chinese University of Hong Kong (CUHK)	Hong Kong SAR	34
New York University (NYU)	United States	37 - 42
The Hong Kong University of Science and Technology	Hong Kong SAR	38 - 45
The University of Sydney	Australia	31 - 43
KAIST - Korea Advanced Institute of Science & Technology	South Korea	40 - 45
University of California, Los Angeles	United States	38 - 42
The University of New South Wales	Australia	36 - 42
University of British Columbia	Canada	35 - 45
Duke University	United States	41
The University of Queensland	Australia	35 - 38
University of California, San Diego	United States	38 - 42
City University of Hong Kong	Hong Kong SAR	30 - 35
The London School of Economics and Political Science	United Kingdom	40 - 42

Monash University	Australia	30 - 40
University of Amsterdam	Netherlands	35 - 39
Delft University of Technology	Netherlands	41
University of Bristol	United Kingdom	36 - 42
The University of Warwick	United Kingdom	36 - 45
University of Texas at Austin	United States	40
Yonsei University	South Korea	38
Korea University	South Korea	39
National Taiwan University (NTU)	Taiwan	35
University of Southampton	United Kingdom	35 - 38
University of Washington	United States	38 - 39
University of Glasgow	United Kingdom	35 - 40
University of Wisconsin-Madison	United States	38 - 40
University of Illinois at Urbana-Champaign	United States	36 - 41
University of Leeds	United Kingdom	39 - 42
The University of Auckland	New Zealand	37
Georgia Institute of Technology	United States	42
The University of Western Australia	Australia	30 - 32
University of Birmingham	United Kingdom	34 - 38
Durham University	United Kingdom	38 - 42
Pennsylvania State University	United States	35 - 39
The University of Sheffield	United Kingdom	34 - 37
University of St. Andrews	United Kingdom	40 - 45
University of California, Davis	United States	37 - 42
University of North Carolina, Chapel Hill	United States	38
Boston University	United States	36 - 42
The University of Adelaide	Australia	39
University of Alberta	Canada	35
Utrecht University	Netherlands	33 - 38
University of Nottingham	United Kingdom	30 - 36
Washington University in St. Louis	United States	40
Newcastle University	United Kingdom	35 - 37
Queen Mary University of London	United Kingdom	35 - 37
Purdue University	United States	34 - 42
Leiden University	Netherlands	37 - 39
University of Southern California	United States	40 - 42
University of Technology Sydney	Australia	28 - 32

Useful Websites

<p>SAT Registration & Information https://www.collegeboard.org</p> <p>World Ranking https://www.topuniversities.com https://www.timeshighereducation.com</p> <p>Study in Australia https://www.studyaustralia.gov.au https://www.courseseeeker.edu.au</p> <p>Study in Holland https://www.studyinholland.nl</p>	<p>International TOEFL information & registration https://www.ets.org</p> <p>US Colleges & universities search https://bigfuture.collegeboard.org/college-search https://www.niche.com</p> <p>UK universities application portal https://www.ucas.com https://www.thecompleteuniversityguide.co.uk</p> <p>General search and college building tools https://cialfo.com</p>
<p>Recognition of IB Diploma in Germany https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/recognition-ib-diploma/</p> <p>Seleksi Nasional Penerimaan Mahasiswa Baru https://snpmmb.bppp.kemdikbud.go.id</p>	

Whom should I contact?

<p>IB Diploma related matters</p> <ul style="list-style-type: none"> • Grades • Report card • Graduation requirements • IB Examinations 	<p>Mr. Erdolfo Lardizabal erdolfo@binus.edu Floor 3, Tower C</p>
<p>College Counselling</p> <ul style="list-style-type: none"> • College advising • Application fill-in • Predicted Grades request • University Info Session • University Fair • Counsellor Recommendation • College Essays 	<p>Ms. Ellie Ruslim (eruslim@binus.edu) Mr. Valentinus Eric (veric@binus.edu) College Counseling Floor 2, Tower B</p>
<p>Documents such as:</p> <ul style="list-style-type: none"> • Hardcopy transcripts and predicted grades • English Proficiency • Surat keterangan siswa BINUS 	<p>Mr. Nalendra Khrisnapati Nalendra.khrisnapati@binus.edu Floor 3, Tower C</p>
<p>National documents such as:</p> <ul style="list-style-type: none"> • National report card and grade conversion • Surat keterangan siswa nasional • Surat Kelulusan Sementara 	<p>Ms. Caroline Mulyadi cmulyadi@binus.edu Floor 3, Tower C</p>
<p>Academic monitoring</p>	<p>Ms. Vivi Trenggono vtrenggono@binus.edu Floor 7, Tower B</p>

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<https://www.collegeessayguy.com>

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<https://www.ucas.com>

<https://www.ibo.org>

<https://www.crimsoneducation.org/ca/blog/test-prep/sat-vs-act-whats-the-difference/>

<https://www.c2educate.com/test-optional-impact-prep/>

<https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/recognition-ib-diploma/>

<https://www.study-in-germany.de/en/plan-your-studies/study-options/higher-education-system/>

ATTACHMENT 1

COUNSELOR BRAG SHEET

Brag sheet:

Student questionnaire for counselor letter of recommendation

Brag sheet is a way for you to help your counselor write a letter of recommendation. This Form give him/her more insights into who you are inside and outside the school as well as your interests. Fill out this form and share with your counselor when you ask him/her for letter of recommendation.

Complete this form to help your counselor write a letter of recommendation on your behalf.

The more specific the details you can give, the more personal and effective your recommendation will be.

Student's full name:

List three adjectives you would use to describe yourself:

What do you like to do in your spare time?

List your major activities in school.

- Include activities from grade 9 – 12,
- any leadership positions, honors, and/or awards received.
- You may also include your CAS activities.

List your major activities outside school (if any).

Consider things such as:

- clubs, sports, work, community service, hobbies, and family responsibilities.
- Include what grade(s) you have participated (9,10,11,12, other) and
- any leadership positions, honors, and/or awards received.

What events, experiences and/or people in your life have had the greatest influence on making you the person you are today?

Describe your academic strengths.

If your academic record is NOT an accurate reflection of your ability, please explain why.

What majors or careers are you considering?

What colleges are you considering applying to?

What excites you about going to college?

What is something your counselor probably doesn't know about you?

Additional information.

Use this space to share any additional information with your counselor. Is there anything not already stated that you want to make sure they know prior to writing your letter of recommendation? What hopes do you have for your college experience?

Thank you for taking the time to share this important information with your counselor!

ATTACHMENT 2

SCHOOL PROFILE

BINUS SCHOOL SIMPRUG

SCHOOL PROFILE

2022 - 2023



IB World
School

OVERVIEW

BINUS SCHOOL Simprug, now in its 18th year, is proud to be an IB World School across all three programmes (PYP, MYP and DP). In a very short time, the school's enrolment has grown to 1350, with waiting lists and with an average of 120 students at each grade level for the Middle and High Schools. Our Journeys Curriculum sets us apart: through exploration in early middle school to immersive experience in high school, we have nurtured top talents in academics, sports, innovations and special interests.

13 cohorts of students have graduated from our Diploma Programme, and every cohort's score average surpassed the world average. Our passing percentage is also much higher than the world passing percentage for every cohort.

Admission to BINUS SCHOOL Simprug is selective. We administer a critical thinking test to every potential candidate, who also undertakes written tests in English language and mathematics. Each year, we receive approximately 400 candidate applications, of which 50 are typically admitted.

The School has a strict system of academic progression.

COVID-19 RESTRICTIONS

From March 2020 until the present time, all Schools in Jakarta Indonesia have been restricted to home learning programs and have just commenced to offer limited blended learning programmes. This means that most of our graduating students have not yet been able to enter school premises, some SAT testing centers, nor physically interact with their teachers or peer groups.

Most SAT, extra-curricular activities, on-site research projects and internships have been on hold for at least 18 months.

We very much appreciate the flexibility afforded by universities around the world as well as by the International Baccalaureate (IB) in adjusting a few requirements for testing and assessments.

CONTACT INFORMATION

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Jakarta 12220, Indonesia
Ph. +62 21 7243663
Fax +62 21 7278 3939
Web <http://simprug.binus.sch.id>

School Principal
Isaac Koh Siong Fei
isaac@binus.edu

DP Coordinator
Erdolfo Lardizabal
erdolfo@binus.edu

School Counselor
Grade 12
Ellie Ruslim
eruslim@binus.edu

HIGH SCHOOL GENERAL INFORMATION

Class 2022 Enrolment	:	113
Faculty	:	37
Academic Calendar	:	40 weeks
Pattern of School Year	:	July - June
Session Duration	:	40 mins, 9-10 sessions/day
Maximum Class Size	:	26 students
CEEB Code	:	672106
IB Code	:	002636



IB World
School

BINUS SCHOOL SIMPRUG

SCHOOL PROFILE

2022 - 2023

Grading System

BINUS SCHOOL Simprug follows IB guidelines to report student achievement. All Grades are reported using the IB 1-7 scale. Grade Equivalency and Descriptors are:

7	Grade of A	Excellent Performance
5 - 6	Grade of B	Very Good Performance
3 - 4	Grade of C	Average Performance
2	Grade of D	Poor Performance
1	Grade of F	Failing Performance

Progression requires a minimum Grade of 3 for each DP Subject. Exact rank is not reported.

IB DP Statistics

Statistics below are the averages across our recent cohort (Class of 2021) for IB DP.

No. of Students	: 92
No. of Diplomas	: 90 (97.8%)
Highest Score	: 45 out of 45
School Average Points	: 36 out of 45
School Average Grade	: 5.63 out of 7

SAT Summary for Class of 2022

31 Total test takers with Essay	
Mean Total Score	: 1300
Mean ERW Score	: 617
Mean Maths Score	: 683

Course List

Studies in Language and Literature	English A: Language & Literature	HL & SL
	Indonesian A: Language & Literature	HL & SL
	Korean A: Language & Literature	HL & SL
Language Acquisition	English B	HL Only
	Indonesian B	HL Only
	Mandarin B	SL Only
	French ab initio	SL Only
Individuals & Societies	Business Management	HL & SL
	Economics	HL & SL
	History	HL & SL
	Psychology	HL & SL
	Environmental Systems and Societies	SL Only
Experimental Sciences	Biology	HL & SL
	Chemistry	HL & SL
	Physics	HL & SL
	Computer Science	HL & SL
	Environmental Systems and Societies	SL Only
Mathematics	Mathematics: Analysis & Approaches	HL & SL
	Mathematics: Application & Interpretation	HL & SL
The Arts	Visual Arts	HL & SL
	Theatre Arts	HL & SL
Three Core Elements	Creativity, Action, Service	
	Extended Essay	
	Theory of Knowledge	



IB World
School

CLASS OF 2022 DESTINATION

(based on students reported data)

AUSTRALIA

- Australian National University
- Macquarie University
- Royal Melbourne Institute of Technology
- University of Melbourne
- University of Sydney
- University of New South Wales
- University of Technology Sydney
- Monash University

CYPRUS

- University of Nicosia Medical School

CANADA

- McGill University
- McMaster University
- University of Alberta
- University of British Columbia
- University of Saskatchewan
- University of Toronto
- University of Waterloo
- Simon Fraser University
- Trent University

FRANCE

- Essec Business School

HONG KONG SAR

- Hong Kong University of Science and Technology
- University of Hong Kong
- The Chinese University of Hong Kong

INDONESIA

- BINUS International University
- Institut Teknologi Bandung
- Universitas Indonesia – Int'l
- Universitas Airlangga – Int'l
- Universitas Gajah Mada – Int'l
- Universitas Prasetya Mulya

IRELAND

- University College Cork
- University College Dublin

JAPAN

- Ritsumeikan APU University
- Hokkaido University
- Keio University

NETHERLANDS

- Erasmus University
- Leiden University
- Maastricht University
- Tilburg University
- Utrecht University
- University of Groningen
- University of Twente

NEW ZEALAND

- The University of Auckland

SINGAPORE

- Curtin University
- National University of Singapore
- LaSalle College of The Arts
- Nanyang Academy of Fine Arts

SOUTH KOREA

- Sogang University
- Yonsei University

TURKEY

- Istanbul Medipol University

UNITED KINGDOM

- Bournemouth University
- Cardiff University
- City, University of London
- Durham University
- Goldsmiths, University of London
- Imperial College London
- King's College London
- London School of Economics and Political Science
- Queen Mary: University of London
- Sheffield University
- The University of Edinburgh
- University College London
- University of Bath
- University of Bristol
- University of Glasgow
- University of Leeds
- University of London: Birkbeck
- University of Manchester
- University of Newcastle
- University of Nottingham
- University of Oxford
- University of Southampton
- University of St. Andrews
- University of Sussex
- University of the Arts London
- University of Warwick

UNITED STATES

- Babson College
- Bentley University
- Boston University
- Fordham University
- George Washington University
- Harvey Mudd College
- Indiana University Bloomington
- Loyola Marymount University
- Michigan State University
- New York University
- North Carolina State University
- Northeastern University
- Ohio State University
- Penn State University
- Pepperdine University
- Purdue University
- Rensselaer Polytechnic Institute
- Rice University
- Rutgers University
- Savannah College of Arts & Design
- Tufts University
- University of California: Berkeley
- University of California: Irvine
- University of California: San Diego
- University of California: Davis
- University of Illinois: Chicago
- University of Illinois: Urbana Champaign
- University of Massachusetts, Amherst
- University of Michigan: Dearborn
- University of Minnesota: Twin Cities
- University of Notre Dame
- University of Pennsylvania
- University of San Diego
- University of Virginia
- University of Washington: Seattle
- University of Wisconsin Madison
- Virginia Tech
- Wesleyan University
- Worcester Polytechnic Institute

ATTACHMENT 3

SCHOOL TRANSCRIPT (SAMPLE)



IB World School



Transcript

Grade 9 Final

Student : **XXX**
Programme : **Middle Years Programme (International Baccalaureate)**
Grade Levels : **9**
Date of Issue : **9 June 2020**

MYP Subject	2019-2020
	Grade 9
English Language and Literature	4
Individuals and Societies	4
Indonesian Language and Literature	5
Mathematics	3
Physical Education	6
Science	5
Total	27
Maximum	42

BINUS SCHOOL Simprug follows IB guidelines in reporting student achievement. All Grades are reported using the IB 1-7 scale.

Grade	General Descriptor
7	Produces high-quality, frequently innovative work.
6	Produces high-quality, occasionally innovative work.
5	Produces generally high-quality work.
4	Produces good-quality work.
3	Produces work of an acceptable quality.
2	Produces work of limited quality.
1	Produces work of very limited quality.

Principal's Signature
and School Stamp



BINUS SCHOOL Simprug
Jl. Sultan Iskandar Muda Kav. G-8
Jakarta Selatan, Indonesia

t. +6221 724 3663
ext. 4120, 4121, 4122
simprug.binus.sch.id



Student : **XXX**
 Programme : **Middle Years Programme (International Baccalaureate)**
 Grade Levels : **10**
 Date of Issue : **9 June 2021**

MYP Subject		2020-2021
		Grade 10
English Language and Literature		5
Individuals and Societies		4
Indonesian Language and Literature		5
Mathematics		4
Personal Project		5
Physical Education		6
Science		5
	Total	34
	Maximum	49

BINUS SCHOOL Simprug follows IB guidelines in reporting student achievement. All Grades are reported using the IB 1-7 scale.

Grade	General Descriptor
7	Produces high-quality, frequently innovative work.
6	Produces high-quality, occasionally innovative work.
5	Produces generally high-quality work.
4	Produces good-quality work.
3	Produces work of an acceptable quality.
2	Produces work of limited quality.
1	Produces work of very limited quality.

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IB World School

Transcript

Grade 11 Final

Student : **XXX**
Programme : **Diploma (International Baccalaureate)**
Grade Level : **11**
Date of Issue : **20 June 2022**



DP Subject Group	DP Subject	DP Level	2021-2022
			Grade 11
1. Language & Literature	Indonesian A: Language and Literature	Standard	6
2. Language Acquisition	English B	Higher	7
3. Individuals & Societies	Business Management	Higher	5
4. Sciences	Computer Science	Higher	4
5. Mathematics	Mathematics: Analysis and Approaches	Standard	6
6. Additional	Economics	Standard	5
Total			33
Maximum			42

BINUS SCHOOL Simprug follows IB guidelines in reporting student achievement. All Subject Grades are reported using the IB 1-7 scale.

Grade Equivalency and Descriptors are:

7	Grade of A	Excellent
5 - 6	Grade of B	Very Good
3 - 4	Grade of C	Average
2	Grade of D	Poor
1	Grade of F	Failing

Principal's Signature
and School Stamp



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IB World School



Transcript

Grade 12 Semester 1

Student : **XXX**
Programme : **Diploma (International Baccalaureate)**
Grade Level : **12**
Date of Issue : **15 February 2023**
Graduation Date : **6 June 2023**

DP Subject Group	DP Subject	DP Level	2022-2023
			Grade 12
1. Language & Literature	Indonesian A: Language and Literature	Standard	6
2. Language Acquisition	English B	Higher	6
3. Individuals & Societies	Business Management	Higher	6
4. Sciences	Computer Science	Higher	3
5. Mathematics	Mathematics: Analysis and Approaches	Standard	6
6. Additional	Economics	Standard	7
Bonus Points: Extended Essay & Theory of Knowledge (out of 3)			+ 2
Total			36
Maximum			45

BINUS SCHOOL Simprug follows IB guidelines in reporting student achievement. All Subject Grades are reported using the IB 1-7 scale.

Grade Equivalency and Descriptors are:

7	Grade of A	Excellent
5 - 6	Grade of B	Very Good
3 - 4	Grade of C	Average
2	Grade of D	Poor
1	Grade of F	Failing

A maximum of 3 Bonus Points is awarded for the combination of the CORE components of Extended Essay and Theory of Knowledge.

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ATTACHMENT 4

COLLEGE PREPARATION CHECKLISTS

COLLEGE PREPARATION CHECKLIST

**Grade
9 & 10**

For most students, it seems early to start thinking and getting ready for university in Grade 9 and 10 – but it really isn't. Important groundwork should take place during Grade 9 and 10. There is no strict timeline for the juniors. Find out how you can prepare for your future in 3 steps.

Step 1: Achieve

Do well in school

Academics are the most important factor in getting into college. Build good study habits now.

Attend all classes	<input type="checkbox"/>
Turn in all assignments on time	<input type="checkbox"/>
Learn basic study skills: note taking, creating outlines, research skills	<input type="checkbox"/>
Create a planner to keep track of all class materials and assignment deadlines	<input type="checkbox"/>
Seek help from teachers, counselors, trusted friends when encountering problems	<input type="checkbox"/>
Take the right classes, including mathematics and sciences	<input type="checkbox"/>

Step 2: Engage

Get involved

Extracurricular activities give you the chance to explore your interests and make friends.

Participate in school and community activities that interest you	<input type="checkbox"/>
Make a plan for June - July holiday such as summer school, volunteer work, self enrichment activities such as reading books, visiting museums, listening to podcasts, getting involved in mini research.	<input type="checkbox"/>

Spend time with good people

Who you hang out with matters. Get a support system of people who want to see you succeed.

Choose friends who share positive goals and interests.	<input type="checkbox"/>
Find a mentor – a teacher, counselor, trusted adult whom you can talk to.	<input type="checkbox"/>

Step 3: Explore

There are countless possibilities when it comes to both college and career.

Keep your options open as your goals, interests, and preferences change

Make use of CIALFO to help you navigate university and major choices	<input type="checkbox"/>
If you wish, you can also take aptitude test to help you discover and navigate your interests and career choices	<input type="checkbox"/>
Attend university fair and visits in school and in town	<input type="checkbox"/>
Get to know colleges. Take a virtual tour or if possible, visit a college campus.	<input type="checkbox"/>

COLLEGE PREPARATION CHECKLIST

Grade
11

For most students, Grade 11 is the turning point because it is when the college planning starts. Here are some things you can do while in grade 11 to stay on track:

Step 1: Achieve	
Do well in school	
Academics are the most important factor in getting into college. Maintain good study habits now.	
Take the right classes, according to your abilities, interests, and future study plans.	<input type="checkbox"/>
Evaluate your performance and adjust your subjects if necessary	<input type="checkbox"/>
Grade 11 result matters and will get sent out to university. Finish the year strong!	<input type="checkbox"/>
Create a planner to keep track of all class materials and assignment deadlines	<input type="checkbox"/>
Seek help from teachers, counselors, trusted friends when encountering problems	<input type="checkbox"/>
Prepare for tests such as SAT, ACT and take it if needed	<input type="checkbox"/>
Step 2: Engage	
Get involved	
Extracurricular activities give you the chance to explore your interests and make friends.	
Select CAS activities that interest you and be committed.	<input type="checkbox"/>
Do super curricular such as: summer school, volunteer work, internships, and other self enrichment activities such as reading books, visiting museums, listening to podcasts, getting involved in research.	<input type="checkbox"/>
Spend time with good people	
Who you hang out with matters. Get a support system of people who want to see you succeed.	
Choose friends who share positive goals and interests.	<input type="checkbox"/>
Step 3: Explore	
There are countless possibilities when it comes to both college and career.	
Keep your options open as your goals, interests, and preferences change	
Make use of CIALFO to help you navigate university and major choices	<input type="checkbox"/>
If you wish, you can also take aptitude test to help you discover and navigate your interests and career choices	<input type="checkbox"/>
Attend university fair and visits in school and in town	<input type="checkbox"/>
Create an early list of colleges that interest you. It may contain 15 - 20 colleges to begin with. Stay open to possibilities at the moment. Don't limit your search.	<input type="checkbox"/>
Get to know colleges. Take a virtual tour or if possible, visit a college campus.	<input type="checkbox"/>
Discuss college finances with your family, compare - contrast the costs	<input type="checkbox"/>
Research scholarships and find out what is available for you and how the scholarship works	<input type="checkbox"/>
Develop a planner which contains a list of your possible colleges, documents needed, deadlines, etc.	<input type="checkbox"/>

COLLEGE PREPARATION CHECKLIST

Grade
12

Grade 12 is a big year for you as you have to balance study, life in general and the college application process. Use the suggestions below to help you navigate this special year.

Sending Application Checklist

Create a balanced university list (reach, target, safety)	<input type="checkbox"/>
Know which application platform(s) to use	<input type="checkbox"/>
List all application deadlines (regular, early, priority, late)	<input type="checkbox"/>
Send high school transcripts (Grade 9 - 11, 12 semester 1, Predicted Grades)	<input type="checkbox"/>
Send recommendation letters	<input type="checkbox"/>
Take and send admission tests (SAT/ACT/TOEFL and other tests) if required	<input type="checkbox"/>
Complete application before the deadline	<input type="checkbox"/>
Pay application fee	<input type="checkbox"/>
Hit the " SUBMIT " button before the deadline	<input type="checkbox"/>
Continue monitoring email for further requests and follow up from universities	<input type="checkbox"/>
Send additional materials if requested	<input type="checkbox"/>
Confirm that all materials have been received	<input type="checkbox"/>
Inform counselor that you have applied and regularly update him/her	<input type="checkbox"/>
Notify counselor when decisions arrive	<input type="checkbox"/>

Essays Checklist

Familiarize with essay requirement(s): essay topics, word limit	<input type="checkbox"/>
Draft initial essay and consult with counselor for feedback	<input type="checkbox"/>
Continue revising your essay until finalized	<input type="checkbox"/>
Have 2 people read your essay and give feedback	<input type="checkbox"/>
Proofread essay(s) rigorously for spelling and grammar mistakes	<input type="checkbox"/>
Make sure you upload the correct version of essay (not your draft)	<input type="checkbox"/>

Recommendation Letter Checklist

Contact teacher / counselor to request recommendation letter	<input type="checkbox"/>
Send Brag Sheet or other information to recommender if asked	<input type="checkbox"/>
Ensure the letter is submitted by the recommender.	<input type="checkbox"/>
Send thank-you notes to recommendation writers	<input type="checkbox"/>

Receive Offer Checklist

Meet the deadline to accept offer and send deposit	<input type="checkbox"/>
Arrange for visa	<input type="checkbox"/>
Attend pre departure briefing	<input type="checkbox"/>
Notify the colleges you are not attending	<input type="checkbox"/>